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**BOARD OF EDUCATION**  
Clarenceville School District  
20210 Middlebelt Road  
Livonia, MI 48152  
248-919-0400

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## REGULAR MEETING MINUTES

**December 14, 2023**

Board of Education Meeting

**6:30 PM**

Clarenceville Middle School Room 100

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1. **Call to order**      The meeting was called to order at 6:30pm
2. **Roll call**  
Present: C. Immonen, J. Bunker, K. Arnett, A. Watt, P. Marietti, P. Shourd  
Absent: D. Myers
3. **Pledge of Allegiance**
4. **Reading of the Vision/Mission Statement**
5. **Approval of Agenda**  
  
150/23-24    Motion: Moved by Shourd supported by Watt, that the Board approve the meeting's agenda as presented.  
  
Yay:            C. Immonen, J. Bunker, K. Arnett, A. Watt, P. Marietti, P. Shourd  
Absent:        D. Myers  

Passes
6. **Approval of Regular Session Minutes** **(5-8)**
7. **Recognition** - Superintendent Shepich and the entire Board of Education would like to recognize Tim Connors, Director of Food Service and SFE for providing the meal tonight for the last meeting of the year
8. **Consent Agenda**
  - 8.1    AP Checks # 15725 – 15902 for \$1,403,629.90 and electronic payments for \$530,217.89.  
*The payment register is posted on the website under the Business Department.*
  - 8.2    Personnel Items **(9-11)**
    - 8.2.1    New Hires/Resignations/Retirements/Terminations – Cynthia Siefman, Andrew Pedley, Tianre Edwards, Julia Hattley, Lisa Leeman, Megan Simmering, Melissa Bellanger, Katherine Pilarski

8.2.2 Tenure Recommendations – Susan DeWolf, Timothy Hyde (12)

8.3 Donations (13-15)

8.3.1 Roddy Family has donated \$1,000 to the Clarenceville Trojan Band Boosters for new uniforms

8.3.2 Dan MacIver together with Financial & Portfolio Advisors, LTD has donated \$1,000 to the Boys Basketball program for game day team apparel.

8.3.3 Shirdi Saibaba Temple of Livonia has donated 150+ backpacks to the Clarenceville School District.

151/23-24 Motion: Moved by Secretary Bunker supported by Treasurer Shourd, that the Board approve the meeting's consent agenda as presented.

R.C.V. Yay: C. Immonen, J. Bunker, K. Arnett, A. Watt, P. Marietti, P. Shourd  
Absent: D. Myers Carried

9. Communications and/or Petitions - None

10. Expressions from the Community - None

*Time intended to provide individuals an opportunity to address the Board of Education. Time allotment is up to 30 minutes; individuals may speak for three minutes each. Individuals must identify themselves by name and address. The Board may hear issues, but Board members are not required to answer questions or make statements and will refer all issues to the superintendent.*

11. Old Business - None

12. Reports

12.1 **High School Student Representative** – Olivia Caputo, Student Congress Executive Board President, reported on athletics, clubs, performing arts, scholarships, awards and recognitions, and student organizations. New Broadcasting club coming to Clarenceville. Senior Showcase.

12.2 **Board of Education Reports –**

- Trustee Shourd attended the Strategic Planning Committee Secondary meeting and the also attended the Inauguration for the Mayor with the City Council.
- Trustee Marietti and Trustee Watt attended the Strategic Planning Committee Meeting with Staff and also with Elementary parents.

12.3 **Business Services – D. Bergeron - None**

12.4 **Learning Services** – M. Carruth had a few updates for the Board.

- Buildings are in the middle of the winter FastBridge testing window. Ms Carruth will be sharing results with the Board in January.

- After-school Tutoring in the Elementary buildings will be starting after break.
- Furniture Update – The pilot classrooms receiving new furniture will be getting painted and new drapes over the winter break. Furniture will be installed in Grandview first and the rest of the buildings will be staggered. All Pilot rooms should be completed by Mid-Feb
- Ms. Carruth would like to recognize Patrick McNally and Venessa Zverotic for the successful community blanket making event held on November 30. 150 blankets and 42 scarfs were made for the pantries. It was truly a community event with Livonia Franklin students and many community members came to participate.

12.5 **Student / Special Services – J. Zewatsky** - None

### 13. Superintendent Items

13.1 **Presentation of 2022-23 Audit** – (16)

D. Bergeron along with representatives from Plante Moran presented the annual audit for year ending June 30, 2023.

13.2 **Door Access Upgrades** – (17-23)

D. Bergeron informed the board about the current status of the door access control system. A full audit was conducted by the Oakland Schools technology team. In their audit, the current door access control system is difficult to service due to the age and lack of available replacement parts. It is being recommended that all exterior readers, door strikes, exterior door stations and interior door master stations be replaced. Quotes were received from experienced service providers utilizing cooperative bids. Based on the cost and experiences with vendors, it is recommended to award the project to Professional Cabling Solutions (PCS).

152/23-24 Motion: Moved by Treasurer Shourd supported by Trustee Arnett, that the award Clarenceville School District Access Control & Aiphone to PCS solutions for a total cost of \$85,348.25. This amount to be charged to the 2022-2023 Section 97 funding (approximately \$53,544.35) with the balance to 2023-2024 Section 31aa funding.

Yay: C. Immonen, J. Bunker, K. Arnett, A. Watt, P. Marietti, P. Shourd

Absent: D. Myers

Carried

### 13.3 Administrative Guidelines –

(24-115)

P. Shepich presented the Administrative Guidelines for review and discussion. Many of the guidelines are put in place from Michigan Law. The district administrative team continues to work collaboratively on these guidelines to both understand and implement them as necessary.

#### 14. Others - None

#### 15. Adjournment

153/23-24 Motion by Trustee Watt, supported by Treasurer Shourd, that the Board adjourn the meeting at 7:06pm.

Yay: C. Immonen, J. Bunker, K. Arnett, A. Watt, P. Marietti, P. Shourd  
Absent: D. Myers

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Jeffrey Bunker, Secretary

## Clarenceville Upcoming Events

Dec 15	3:30 PM	HS V Bowling - vs. Whitmore Lake HS
Dec 15	5:30 PM	HS Girls Basketball - JV vs Cranbrook
Dec 15	6:00 PM	Botsford BEST Holiday Shop
Dec 15	7:00 PM	HS Girls Basketball - V vs Cranbrook
Dec 16	9:00 AM	HS Boys Wrestling - V @ Allen Park HS 9:00am
Dec 18	4:15 PM	MS Boys Basketball - vs. Royal Oak Middle School
Dec 18	5:30 PM	HS Girls Basketball - JV vs Stevenson HS
Dec 18	7:00 PM	Grandview Holiday Concert
Dec 18	7:00 PM	HS Girls Basketball - V vs Academy of Sacred Heart HS
Dec 19	5:30 PM	HS Boys Basketball - JV vs Cranbrook Kingswood HS
Dec 19	7:00 PM	Botsford Holiday Concert
Dec 19	7:00 PM	HS Boys Basketball - V vs Cranbrook Kingswood HS
Dec 20		MS/HS Band/Choir Holiday Concert 7pm
Dec 20	4:15 PM	MS Boys Basketball - @ Hazel Park Jr. High
Dec 20	5:30 PM	HS Boys Wrestling - V @ Redford Union Quad Comp 5:30pm Clarenceville School District
Dec 20	5:30 PM	HS Girls Basketball - JV @ Oakland Christian HS
Dec 20	7:00 PM	HS Girls Basketball - V @ Oakland Christian HS
Dec 21	5:30 PM	HS Boys Basketball - JV vs Southeastern HS of Technology
Dec 21	7:00 PM	HS Boys Basketball - V vs Southeastern HS of Technology
Dec 25 - Jan 5		Winter Break - No School Students / Staff

Jan 3	9:00 AM	<b>HS Boys Wrestling - V @ Franklin HS 9:00am</b>
Jan 5	12:00 PM	<b>HS Boys Basketball - Fr @ Grosse Ile</b>
Jan 5	1:30 PM	<b>HS Boys Basketball - JV @ Grosse Ile</b>
Jan 5	3:00 PM	<b>HS Boys Basketball - V @ Grosse Ile</b>
Jan 5	5:30 PM	<b>HS Girls Basketball - JV @ Crestwood HS</b>
Jan 5	7:00 PM	<b>HS Girls Basketball - V @ Crestwood HS</b>
Jan 6	9:00 AM	<b>HS Boys Wrestling - V @ Lutheran Westland HS 9:00am</b>
Jan 8		<b>Classes Resume - Full Day</b>
Jan 8	7:00 PM	<b>HS Band Booster Meeting</b>
Jan 9	6:00 PM	<b>Grandview FOG Parent Meeting</b>
Jan 9	6:00 PM	<b>HS Girls Basketball - V @ Novi Christian</b>
Jan 10	4:00 PM	<b>MS Boys Basketball - @ Farmington STEAM Academy</b>
Jan 10	5:30 PM	<b>HS Boys Wrestling - V @ Summit Academy</b>
Jan 10	6:00 PM	<b>Botsford BEST Parent Meeting</b>
Jan 10	6:30 PM	<b>MS PTO Meeting</b>
Jan 11	5:00 PM	<b>MS Boys Basketball - @ Oak Park Prep Academy</b>
Jan 12	3:45 PM	<b>HS V Bowling - @ Summit Academy Schools 4:00pm</b>
Jan 12	5:00 PM	<b>HS Boys Basketball - Fr @ Plymouth Christian HS</b>
Jan 12	5:30 PM	<b>HS Boys Basketball - JV vs Oakland Christian HS</b>
Jan 12	5:30 PM	<b>HS Girls Basketball - V @ Taylor Prep HS</b>
Jan 12	7:00 PM	<b>HS Boys Basketball - V vs Oakland Christian HS</b>